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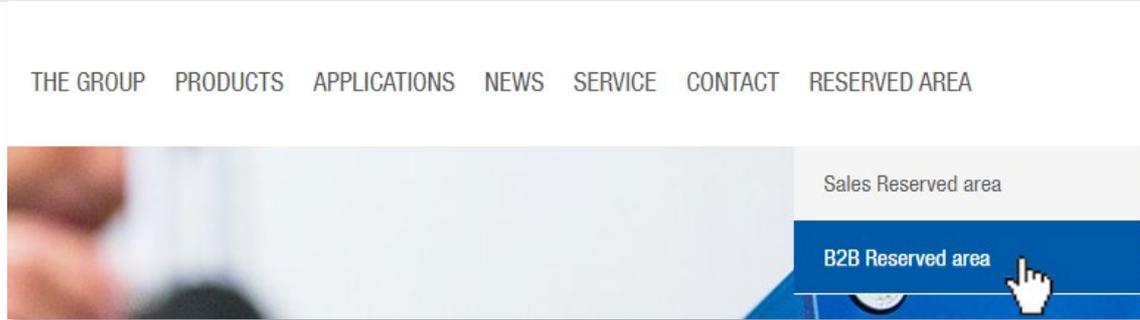
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THE SPECIALIST FOR MOTION TECHNOLOGY

# NADELLA B2B PORTAL

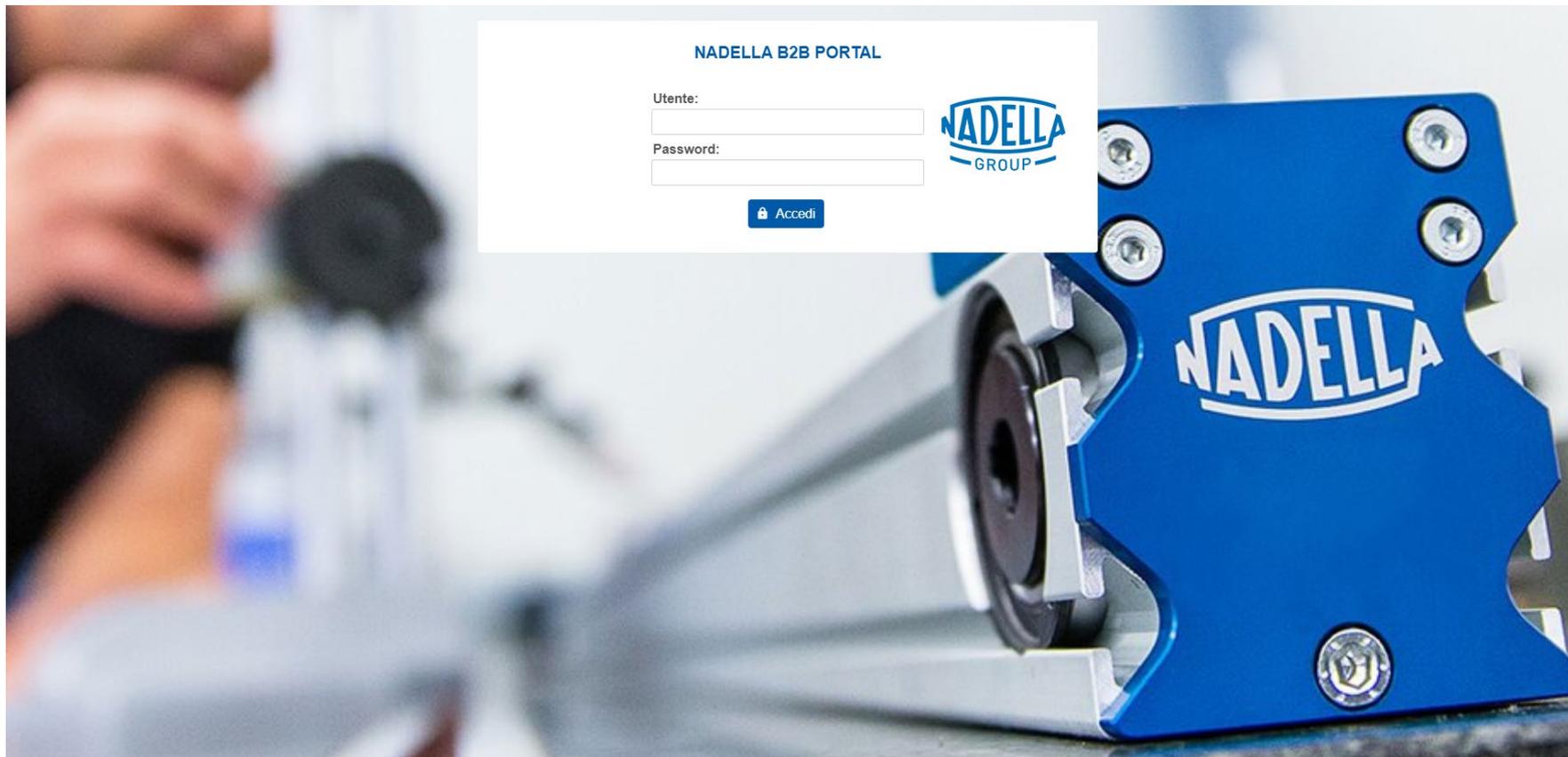
## USER GUIDE





## Why Web Portal B2B?

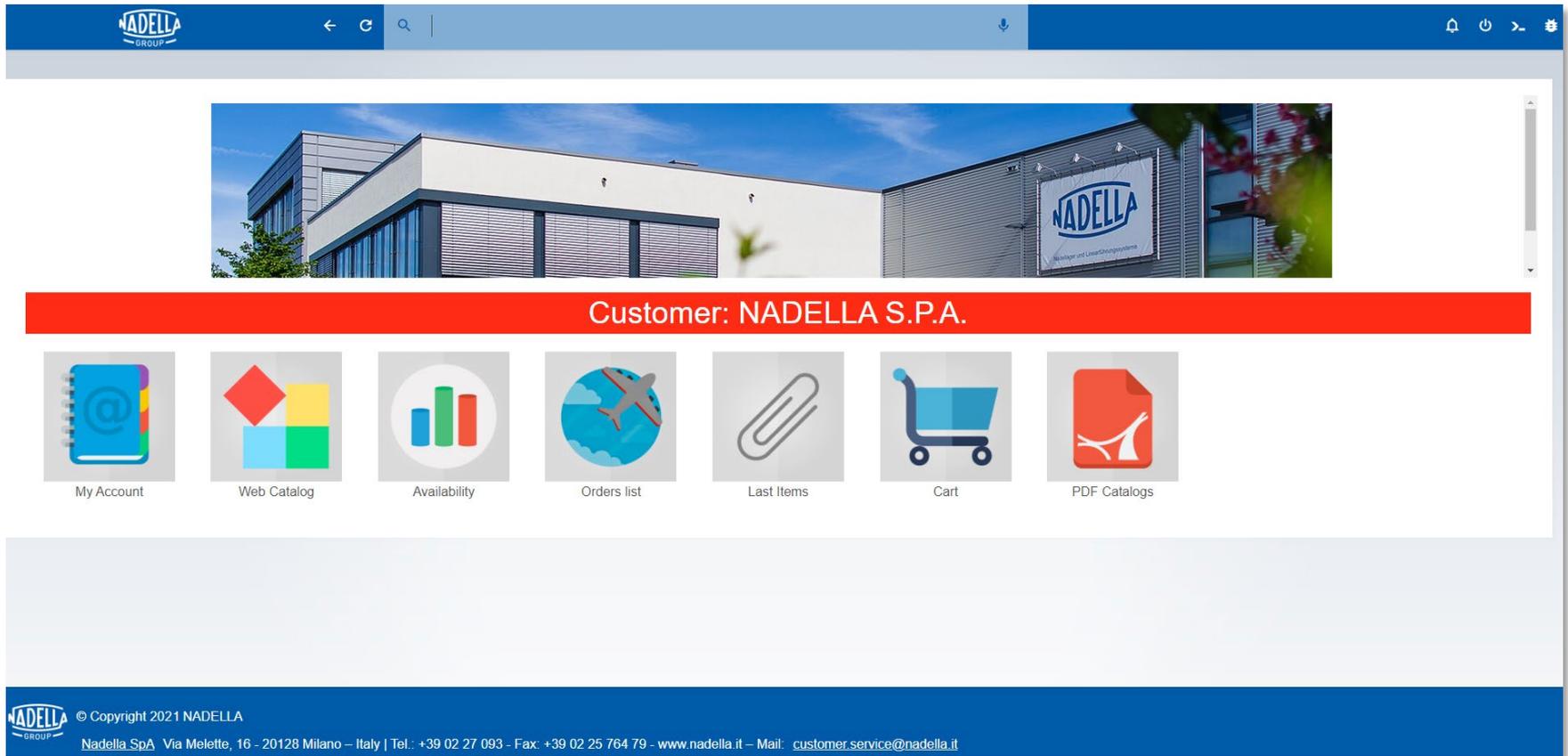
- To be **updated** on products and news of Nadella Group brands
- To have more **autonomy** in the management of standard or repetitive orders
- To know the **availability** of products
- To take advantage of dedicated **promotional activities**



Direct link: <http://webup.nadella.it/WebUP/views/web/webuplogin.jsf?mod=B2B>

To access, enter your **USER** and the **PASSWORD**

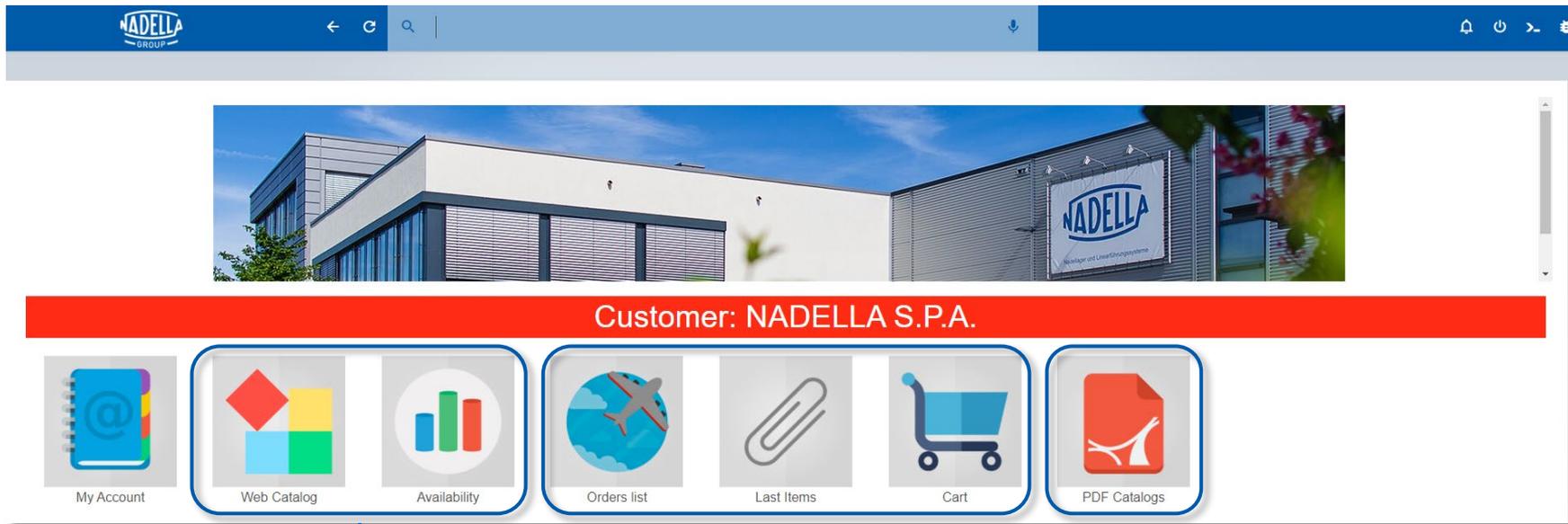
If you miss these credentials, just ask them by contacting [customer.service@nadella.it](mailto:customer.service@nadella.it)



These **icons** show the main menu...



... and by **clicking them**, you will be able to access the selected section.



## Products Section

- **Web catalog**  
Catalog by product line and search by item
- **Availability**  
Product availability in real time with lead time

## Orders Section

- **Order list**  
Latest articles, focus on the articles, without link with the single order
- **Last Items**  
Latest articles, focus on the articles, without link with the single order
- **Cart**  
Cart, with the possibility of verifying/modifying all items

## PDF Catalogs

To download Nadella catalogs from our database

<a href="#">HOME</a> <a href="#">Orders list</a> <a href="#">Web Catalog</a> <a href="#">My Account</a> <a href="#">Availability</a> <a href="#">Cart</a>		
Code	510007	
Corporate name		NADELLA S.P.A.
Address		VIA MELETTE 16
ZIP		20128
Site		MILANO
District	MI	Milano
Country	IT	Italy
VAT number		08565280966
Tax id number		
Telephone		
Mobile		
E-mail		
Fax		
Agent	99	Undefined
Trader		
Payment	198	Campionatura gratuita
Shipment mode	02	Corriere/Forwarding ag.
Delivery Mode	01	P.to assegn.trasf.propr.fc
% Discount		



Click this icon on the homepage to access [My Account](#) section.

- Here you can check all your contact information
- Please note that by clicking on the shortcuts on the upper-left part of each page you will be able to go directly to the [Order list](#), [Web catalog](#), [My Account](#), [Availability](#) and [Cart](#) subsections



Click this icon on the homepage to access [Web Catalog](#) section.

- Here you can browse all our products and filter them by category
- You can also search for specific names/codes by using the [Search](#) function

HOME Orders list Web Catalog My Account Availability Cart

Filter

Item Code  
FK90CNXV - ROTELLA FK 90 C INOX VITON PZLI

Confirm

FK90CNXV ROTELLA FK 90 C INOX VITON Grf - DISCO

Item <sup>1</sup>	Date <sup>1</sup>	Free Availability <sup>1</sup>
FK90CNXV		



Click this icon on the homepage to access [Availability](#) section.

- By entering the item code or its initial part, you can get its availability complete with date and quantity

HOME
Orders list
Web Catalog
My Account
Availability

Cart

Customer Orders: 510007 -

From date

To Date

✓ Confirm

Orders list

510007	NADELLA S.P.A.	021001704	27/01/21	Shipped - Closed	25,83	25,83		
510007	NADELLA S.P.A.	021001698	26/01/21	Active	1,00		1,00	
510007	NADELLA S.P.A.	021001694	26/01/21	Shipped - Closed				
510007	NADELLA S.P.A.	021001675	21/01/21	Shipped - Closed				
510007	NADELLA S.P.A.	021000604	18/01/21	Active				
510007	NADELLA S.P.A.	021000605	18/01/21	Shipped - Closed				
510007	NADELLA S.P.A.	021000605	14/01/21	Shipped - Closed	9,68	9,68		
510007	NADELLA S.P.A.	021001688	05/01/21	Shipped - Closed				



Click this icon on the homepage to access [Order list](#) section.

- Here you can get a real-time summary of the status of your orders, and [filter them by date](#)
- Enter the time period to get the list of orders, both [active](#) and [closed](#)
- Click on the document number to open the [order detail](#), containing the list of the items requested

HOME
Orders list
Web Catalog
My Account
Availability

Cart

Last Purchased Items

Item code %	Description %	Quantity %	Order number %	Order date %
+ AXNR-200922-04	AXNRQ125-1A-1B-22-1000x400-11-BASE		1 C2102340	04/02/21
+ AXNR-200922-05	AXNRQ175-1A-1B-22-1000-11-BASE		1 C2102340	04/02/21
+ AXNR-200922-06	AXNRQ175-1A-1B-22-1000x400-11-BASE		1 C2102340	04/02/21
+ AXNR-200922-07	AXNRQ225-1A-35-1000-11-BASE		1 C2102340	04/02/21
+ AXNR-200922-08	AXNRQ225-1A-35-1000x450-11-BASE		1 C2102340	04/02/21
+ AXNR-200922-10	AXNRQ300-1A-35-1000x450-11-BASE		1 C2102340	04/02/21
+ 19.130.020	PIASTRA DI COLLEG.speciale FSR47M		32 C2102109	02/02/21
+ 19.130.020	PIASTRA DI COLLEG.speciale FSR47M		32 C2102111	02/02/21
+ 20.218.001	DEMO FOR 7 AXIS GUIDE		1 C2101538	26/01/21
+ D6533Y	CROCIERA D 6533		5 C2101584	26/01/21

Cart

Confirm

Document	Item	Description	Qty	Price	Delete	Required delivery date	Confirmed delivery date	P.O.	Customer item
No results									

Confirm



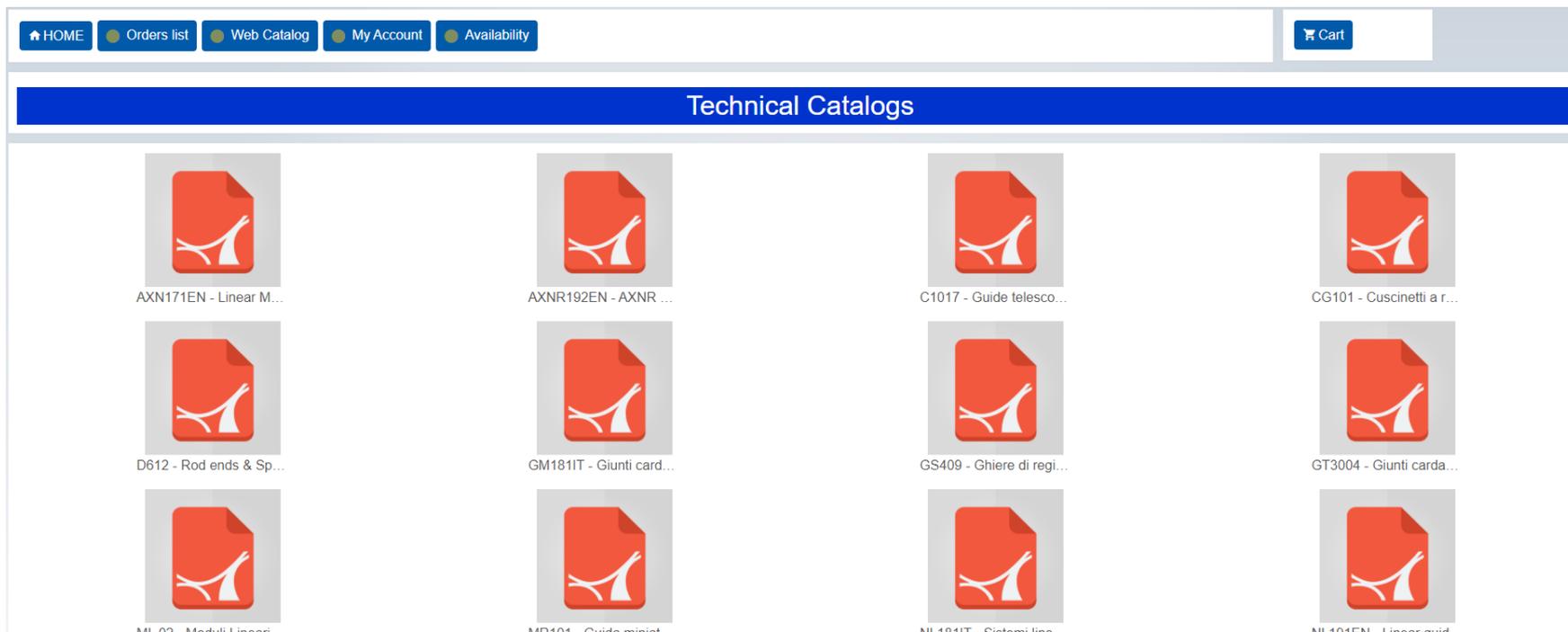
Click this icon on the homepage to access [Last Items](#) section.

- Here you will find a detailed list of all your [last purchased items](#), and a shortcut to add new ones directly in your [Cart](#) (visible below)
- By clicking on the [\[+\]](#) you can add to the cart one of the last 10 items purchased
- The lower part of the page shows what has been added to the cart



Click this icon on the homepage to access [Cart](#) section.

- Here you can review your outgoing orders, create new ones or cancel them in bulk
- For each product you can check prices and delivery date. If the confirmed deliver date is different from the required one, **it will appear written in red**



Click this icon on the homepage to access [Catalogs](#) section.

- Here you can access all Nadella catalogues drawing directly from our database
- The catalogues can be freely [consulted](#) or [downloaded](#) (PDF version)



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